



## **General Secretary/President Candidate Profile**

### **Organizational Background**

Founded in 1950, The National Council of the Churches of Christ in the USA (NCC) is a community of communions of 37 Protestant, Anglican, Orthodox, Evangelical, historic African American and Living Peace churches called by Christ to visible unity and sent forth in the Spirit to promote God's justice, peace, and the healing of the world. [www.ncccusa.org](http://www.ncccusa.org) The NCC has been re-envisioning and restructuring to adapt to the rapidly changing ecclesial and inter-religious landscape since September 2011. In this new structure, the NCC convenes and collaborates with member communions, other partners and faith traditions around our historic priorities of theological study and dialogue, interfaith study and dialogue, joint advocacy for justice and peace, and education and leadership formation at four convening tables. The NCC is a lean, flexible, and healthy organization that is prepared for a new leader to bring the challenging work of the transition to fruition with new vision, passion and integrity. The NCC operations are based in Washington, DC with three satellite offices in New York City.

### **Role of the General Secretary/President**

The General Secretary/President serves as the executive leader of the NCC, with overall responsibility for personnel, deploying resources to achieve the priorities of the NCC, organizational and board development, fund-raising, vision-setting, long-range planning, financial management, external relationships and thought leadership. The General Secretary/President reports to the Governing Board. Key responsibilities include operationalize the re-envisioned and restructured NCC; develop a new strategic plan; develop an evaluation process for the work of the Convening Tables; develop a coordinated plan for racial, gender and economic justice training of staff, Governing Board and their communions and Convening Table participants; develop and oversee the implementation of a communications plan and be "the voice of the NCC"; responsible for staff management; fundraising and financial oversight. Eligible candidates will hold membership in an NCC member communion.

Priority will be given to candidates who possess:

- Experience and passion for ecumenism and the work of the NCC.
- A track record of collaborative leadership and team building within complex religious organizations.
- Integrity and an ability to establish and maintain trust amongst diverse constituencies.
- Creativity, forward thinking and technically savvy with a deep understanding of ecumenism and theology.
- A record of and ability to infuse race, gender, and economic equality throughout the organization and its work in tangible, efficient and creative ways.
- Superior management skills, in all areas of the operation, with specific skills to sustain and grow the financial health of the NCC.

### **Process**

The deadline for applications is July 8, 2013. Review of applications will begin immediately; a final candidate will be recommended to the Governing Board in September or November 2013. The General Secretary/President will assume office around January 1, 2014. Applications consisting of a cover letter describing experience in the NCC priorities and a resume or vitae, or nominations should be sent to:

Ms. Alisa Lewis, Director of Human Resources at [lewisam@ucc.org](mailto:lewisam@ucc.org)  
or by mail: United Church of Christ, 700 Prospect Ave., Cleveland, OH 44115

The NCC is an Equal Opportunity Employer. [www.ncccusa.org](http://www.ncccusa.org)